

## **Manchester City Council Report for Information**

**Report to:** Resources and Governance Scrutiny Committee – 8 February 2024

**Subject:** Overview Report

**Report of:** Governance and Scrutiny Support Unit

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### **Summary**

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for Information

### **Recommendation**

The Committee is invited to discuss and note the information provided and agree the work programme.

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**Wards Affected:** All

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### **Contact Officer:**

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### **Background documents (available for public inspection):**

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy, please contact one of the contact officers above.

None

## **1. Monitoring Previous Recommendations**

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

**There are currently no outstanding recommendations.**

## 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **29 January 2024**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

<b>Subject / Decision</b>	<b>Decision Maker</b>	<b>Decision Due Date</b>	<b>Consultation</b>	<b>Background documents</b>	<b>Officer Contact</b>
<b>Corporate Core</b>					
<b>Adopting new powers to increase the Council Tax on some empty properties (2023/01/09A)</b>  To consider whether or not to charge double Council	Executive	15 Feb 2023		Report to Executive	Charles Metcalfe, Head of Corporate Revenues charles.metcalfe@manchester.gov.uk

<p>Tax on empty furnished properties (including second homes) and empty, unfurnished properties that have been empty for between 1 and 2 years from 1 April 2024 onwards.</p>					
<p><b>Irish World Heritage Centre - Loan re-financing and restructuring (2023/05/15A)</b></p> <p>To agree to the restructuring and refinancing of existing loan finance arrangements to ensure that there is an affordable and sustainable agreement in place between the Council and the Irish Diaspora Foundation Limited.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 13th Sep 2023</p>		<p>Part B report to the Executive</p>	<p>Sarah Narici, Head of Programme Office sarah.narici@manchester.gov.uk</p>
<p><b>TC979 Archival Storage, Non-Archival Storage and Scanning Framework (2023/06/08C)</b></p> <p>The Deputy Chief Executive and City Treasurer agrees to the appointment of providers to supply Archival</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 8th Jul 2023</p>		<p>Report and recommendation</p>	

Storage, Non-Archival Storage and Scanning Services following a competitive tender exercise.					
<p><b>Enterprise Resource Planning Software (2023/10/06A)</b></p> <p>To award a contract for new Enterprise Resource Planning software to support finance, HR, procurement and related functions.</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Nov 2023		Report and Recommendation	Tom Wilkinson, Deputy City Treasurer tom.wilkinson@manchester.gov.uk
<p><b>Council Tax Balance for 2023/24 (2023/11/3B)</b></p> <p>Agree the estimated council tax surplus or deficit for 2023/24</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2023		Council Tax Balance report	Neil Doherty, Group Finance Lead - Revenue neil.doherty1@manchester.gov.uk
<p><b>Business Rates Balance for 2023/24 (2023/11/3C)</b></p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2023		Business Rates Balance report	Neil Doherty, Group Finance Lead - Revenue neil.doherty1@manchester.gov.uk
<p><b>Council Tax Base for 2024/25 (2023/11/3D)</b></p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2023		Council Tax Base report	Neil Doherty, Group Finance Lead - Revenue neil.doherty1@manchester.gov.uk

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<b>Business Rates Base for 2024/25 (2023/11/3E)</b>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2023		Business Rates Base report	Neil Doherty, Group Finance Lead - Revenue neil.doherty1@manchester.gov.uk
<p><b>Award for gas supply contracts from existing Framework Agreement TC473 (2024/01/15A)</b></p> <p>This call off will be to enter into agreement with the UK gas supplier awarded Manchester's "Supply of Gas" Framework Agreement, (TC473), to supply gas to MCC's corporate estate, as well as to Manchester schools, colleges and academies (subject to prior SLA agreement).</p> <p>This decision is intended be taken using the urgency procedure due to the fact that markets will refresh hourly throughout a typical call-in period, meaning</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Feb 2024		Report and Recommendation	Christopher Watkins Christopher.watkins@manchester.gov.uk

<p>rates offered would not stay valid for long enough to complete the call-in process. This will be discussed and agreed with the Scrutiny Chair and Executive Member for Finance and Resources prior to this agreement.</p>					
<p><b>Public Buildings Maintenance Contract (2024/01/22A)</b></p> <p>To extend the Public Buildings Maintenance Contract by up to 3 years to be co-terminus with the Housing Repairs and Maintenance Contract</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 20th Feb 2024</p>		<p>Report and Recommendations</p>	<p>Jared Allen, Director of Capital Programmes jared.allen@manchester.gov.uk</p>
<p><b>Development and Growth</b></p>					
<p><b>39 Deansgate Speakers House - Granting of over-riding lease (2022/04/12A)</b></p> <p>Approval to the granting of over-riding lease for 250 years with additional land to facilitate redevelopment of the site, as consented under planning application</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 11th May 2022</p>		<p>Confidential report and recommendations</p>	<p>Ken Richards, Principal Development Surveyor ken.richards@manchester.gov.uk</p>

131314/FO/2021					
<p><b>Disposal of site of former Chorlton Leisure Centre for residential development (21/05/13A)</b></p> <p>Approval to the terms for the leasehold disposal of the site of the former Chorlton Leisure Centre for residential development.</p>	Strategic Director (Growth and Development)	Not before 3rd Jul 2023		Report to the Strategic Director of Growth and Development	Mike Robertson, Principal Development Surveyor mike.robertson@manchester.gov.uk
<p><b>Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease (2021/07/16A)</b></p> <p>Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease.</p>	Strategic Director (Growth and Development)	Not before 1st Sep 2023		Report and recommendations	Mike Robertson, Principal Development Surveyor mike.robertson@manchester.gov.uk
<p><b>Disposal of the former Gala Bingo, Rowlandsway, Manchester, M22 5RS (2022/05/19A)</b></p> <p>Approval to the terms for the leasehold disposal of</p>	Strategic Director (Growth and Development)	Not before 19th Jun 2022		Report to the Strategic Director of Growth and Development	Joe Martin, Senior Development Surveyor joe.martin@manchester.gov.uk



the former Gala Bingo, Rowlandsway, Manchester, M22 5RS.					
<b>Land at Kelbrook Road (2022/11/14A)</b>  Approval to dispose of land at Kelbrook Road for development	Strategic Director (Growth and Development)	4 Jan 2023		Report to the Strategic Director – Growth & Development	Thomas Pyatt, Senior Development Surveyor Tel: 0161 234 5469 thomas.pyatt@manchester.gov.uk
<b>Disposal of land at the back of Ancoats, Manchester (2023/03/23A)</b>  To approve the disposal of land bounded by Naval Street, Radium Street, Poland Street and Jersey Street	Strategic Director (Growth and Development)	23 Apr 2023		Briefing Note	Bhavesh Chauhan, Principal Development Surveyor bhavesh.chauhan@manchester.gov.uk
<b>The disposal of land at Store Street Manchester (2023/04/25A)</b>  To approve the disposal of land at Store Street, Manchester.	Strategic Director (Growth and Development)	Not before 25th May 2023		Briefing Note	
<b>Factory International Works (2023/06/28A)</b>  To approve capital funding for Factory International for	Executive, City Treasurer (Deputy Chief Executive)	26 Jul 2023		Report to Executive	Rebecca Heron, Strategic Director (Growth and Development) rebecca.heron@manchester.gov.uk

works to achieve static completion					
<p><b>Promotion Agreement for disposal of land (2023/06/29A)</b></p> <p>To approve the terms agreed for entering into a promotion agreement to dispose of land for residential development</p>	Strategic Director (Growth and Development)	Not before 28th Jul 2023		Delegated approval report to the Strategic Director of Growth and Development	Mike Robertson, Principal Development Surveyor mike.robertson@manchester.gov.uk
<p><b>Disposal of Elizabeth Yarwood Court, Kincardine Road, Manchester, M13 9SY (2023/07/24A)</b></p> <p>Approval of terms for disposal of site to facilitate commercial development</p>	Strategic Director (Growth and Development)	Not before 22nd Aug 2023		Report to the Strategic Director of Growth and Development	Joe Martin, Senior Development Surveyor joe.martin@manchester.gov.uk
<p><b>Disposal of land at Upper Brook Street, Manchester, M13 9XH (2023/07/24B)</b></p> <p>Approval of terms for disposal of land to facilitate mixed use development.</p>	Strategic Director (Growth and Development)	Not before 22nd Aug 2023		Report to the Strategic Director of Growth and Development	Joe Martin, Senior Development Surveyor joe.martin@manchester.gov.uk
<p><b>Disposal of land at Hinchley Road, Charlestown, Manchester,</b></p>	Strategic Director (Growth and	Not before 21st Sep 2023		Report and Recommendation	

<p><b>M9 7FG (2023/08/21A)</b></p> <p>Approval to the freehold disposal of land at Hinchley Road for residential development.</p>	<p>Development)</p>				
<p><b>Land at 1-7 Gorton Road, M11 (22/08/2023A)</b></p> <p>Grant a Deed of Variation to the existing lease of land that will consent to subletting and change of use.</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 22nd Sep 2023</p>		<p>Report &amp; Heads of Terms</p>	
<p><b>Disposal of land at Carmoor Road, Manchester, M13 0FB (2023/09/13A)</b></p> <p>Approval of terms for disposal of land to facilitate development of Purpose Built Student Accommodation.</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 12th Oct 2023</p>		<p>Report to the Strategic Director of Growth and Development</p>	<p>Joe Martin, Senior Development Surveyor joe.martin@manchester.gov.uk</p>
<p><b>Disposal of Land at Lord North Street (2023/10/12A)</b></p> <p>To agree the disposal of land at Lord North Street on a 250-year leasehold interest to facilitate</p>	<p>Strategic Director (Growth and Development)</p>	<p>Not before 12th Nov 2023</p>		<p>Delegated Decision Report to Head of Development and Director of Strategic Housing &amp; Development</p>	

redevelopment for employment use.					
<p><b>Disposal of land at the former Central Retail Park site (2023/11/07A)</b></p> <p>Approval to the disposal of c5.5 acres of the site.</p>	Executive	17 Jan 2024		Report of the Strategic Director of Growth and Development	David Norbury, Strategic Lead Development City Centre david.norbury@manchester.gov.uk
<p><b>Disposal of land at the junction of Moorcroft Road and Sledmoor Road, Brooklands, Wythenshawe (2023/11/14B)</b></p> <p>Approval of terms for disposal of land to facilitate affordable residential development.</p>	Strategic Director (Growth and Development)	Not before 13th Dec 2023		Report to the Strategic Director of Growth and Development	Jamie Ferguson, Development Surveyor Jamie.ferguson@manchester.gov.uk
<p><b>Acquisition for Leasehold Investment, Holt Town (2023/11/14C)</b></p> <p>Approval to the acquisition of a Leasehold Investment for the purposes of Land Assembly re Holt Town NDF</p>	Strategic Director (Growth and Development)	Not before 12th Dec 2023		Report to the Strategic Director (Growth and Development)	
<b>Neighbourhoods</b>					

<p><b>TC1101 - RentSense Data Analytical Service (2023/12/08A)</b></p> <p>To appoint a supplier to provide software which will aid the recovery of rent arrears.</p>	<p>Deputy City Treasurer</p>	<p>Not before 13th Dec 2023</p>		<p>Report &amp; Recommendation</p>	<p>Peter Schofield, Head of Integrated Commissioning and Procurement peter.schofield@manchester.gov.uk</p>
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### 3. Resources and Governance Scrutiny Committee - Work Programme – January 2024

Thursday 8 February 2024, 10:00am (Report deadline Monday 29 January 2024)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Elections Act 2022 Update	To receive an update on the position of Tranche 2 changes that have been implemented following the Elections Act 2022, including changes to absent voting, postal vote handling and a timescale for future changes.	Cllr Craig (Leader)	Fiona Ledden Clare Travers	
Our Manchester Strategy	To receive a report on the scope of the refreshed Our Manchester Strategy.	Cllr Craig (Leader)	James Binks	
Public Buildings Maintenance Contract	To receive a report on the extension of the Public Buildings Maintenance Contract by up to 3 years to be co-terminus with the Housing Repairs and Maintenance Contract.	Cllr Akbar (Finance and Resources)	Carol Culley Richard Munns	
Revenue Budget Update and Corporate Core Budget Proposals 2024/25	To receive and consider the final 2024/25 budget proposals that will go onto February Budget Executive and Scrutiny and March Council.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson Paul Hindle	
Housing Revenue Account 2024/25 to 2026/27	To receive a report on the Housing Revenue Account (HRA) budget for 2024/25 and a refresh of the 30-year business plan.	Cllr White (Housing and Development)	Carol Culley Tom Wilkinson Dave Ashmore	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

**Monday 26 February 2024, 10:00am – BUDGET (Report deadline Wednesday 14 February 2024)**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director/Lead Officer</b>	<b>Comments</b>
The Council's Budget 2024/25	To receive an update on the Council's financial position following scrutiny of the draft budget proposals and Directorate budget plans by all Scrutiny Committees.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson	

**Thursday 7 March 2024, 10:00am (Report deadline Monday 26 February 2024)**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director/Lead Officer</b>	<b>Comments</b>
Manchester Heat Network Business Plan Update	To receive a performance update and the 2023/24 business plan for the Manchester Heat Network Special Purpose Vehicle (SPV), which is wholly owned by the Council. This report will also outline the SPV's approach to securing new customers to the network and the decarbonisation of the asset.	Cllr Akbar (Finance and Resources) Cllr Rawlins (Environment and Transport)	Carol Culley Tom Wilkinson Sarah Narici	<b>Deferred from January 2024 with Chair's approval.</b>
Manchester City Council Connections with the Greater Manchester Combined Authority	To update the committee on Manchester's connections with GMCA in terms of partnerships, governance, and financial arrangements.	Cllr Craig (Leader) Cllr Akbar (Finance and Resources)	Carol Culley James Binks Tom Wilkinson	

(GMCA)				
Manchester City Council Connections with the Greater Manchester Integrated Care System and the Manchester Locality	To update the committee on Manchester's links with the Greater Manchester Integrated Care System, including governance and financial arrangements.	Cllr Akbar (Finance and Resources) Cllr T Robinson (Healthy Manchester and Adult Social Care)	Carol Culley James Binks Tom Wilkinson	
Major Contracts Update	To receive an in-depth update on the Council's key contracts, its approach to procurement of these contracts and assessments of how to source contracts due for renewal and/or extension. The committee also previously requested that this include information on each major contract and whether insourcing would be viable.	Cllr Akbar (Finance and Resources)	Peter Schofield Mark Leaver	
Progress on Council Motions over last 12 months	To receive an update on the progress made in respect of motions that have been passed before Manchester City Council since the last update in March 2023.	Councillor Craig (Leader) Councillor Rahman (Statutory Deputy Leader)	Fiona Ledden	
Enterprise Resource Planning (ERP) System	To receive a report on the Enterprise Resourcing Programme, which is also going to Executive.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson Jake Austin	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	



#### **4. Items for Information**

At the meeting on 9 January 2024, members queried if the Council collected council tax on properties that were empty whilst under probate. The following response has been provided:

*If a property has been left unoccupied since the date of death of the deceased person who was formerly liable as the owner or tenant, an exemption applies. This exemption, class F, applies for as long as the property remains unoccupied or until the land registry has been updated with the name of the new owner.*

*Note: Any short occupation of less than six weeks from the date of death is disregarded.*